



## Long-Range Planning Committee

### Ground Rules

- ❖ **Respect** – for each other, for other opinions, and for others’ time.
- ❖ **Responsibility** – to show up on time, to do your homework, and so listen and participate.
- ❖ **Results** – for the committee, for the community, and for the students.

Conversation will be moderated by the chair. Reasonable time limits will be placed to make sure everyone has a voice. Specific guidelines for discussion will be laid out before every meeting. Creativity and new ideas will be encouraged in the course of dialogue. Chasing rabbits will be discouraged.

### Meeting Rules

- ❖ Please complete the information sheet you received with your nametag and leave it on your table.
- ❖ Please take a binder. It will “grow” as you add materials throughout the process
- ❖ Please sign in and pick up your handouts and nametags at the beginning of each meeting.
- ❖ Handouts from the previous meeting will be on the sign-in table if you miss a meeting.
- ❖ Arrive 15 minutes early if you want to play “catch-up” with a resource person.
- ❖ All presented materials and information will be given to you in a hard copy and posted on the district website
- ❖ We have not scheduled breaks during the meetings so please take as needed. Bathrooms are out the doors and to your right.
- ❖ Our administrative team is here to serve you and be a resource. They will be wearing a district photo nametag.